

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**GLM-27**

## Communicating with Politicians

1. What issue would you like to write to a politician about?
2. Which level of government is responsible for this issue (municipal, provincial, or federal)?
3. What government department is responsible for this issue?
4. Who in that department would be the best audience for your concerns?
5. Would it be most effective to send your letter or e-mail to other recipients as well (for example, a member of the opposition, or a newspaper)?

Here are the components of a letter to a politician. Your letter should not be longer than one page.

My name and contact information
The recipient's name and contact information
Dear
I am [introduce yourself]
I am writing to you about [state the issue]
This issue is particularly important to me because
The action you should take is [make a specific recommendation]
Thank you for taking the time to read my [letter or e-mail].
I look forward to receiving your response.
Sincerely yours, [sign your name]

## Letter to a Politician

Think of an issue that you think needs to be improved. This could be something local or personal, or it could be a bigger issue on a national level. Write a letter to a politician that is responsible for the part of government that can change this issue.

Use the following template/layout to help you write your own letter:

My Name

Address

Politician's Name

Department/Ministry

Address

Re: Topic of Your Letter

Date

Dear Honourable \_\_\_\_\_,

My name is \_\_\_\_\_ and I am a (student at Porter Creek Secondary/resident of Whitehorse, Yukon/concerned teenager/etc.). I am writing to you about \_\_\_\_\_.

\_\_\_\_\_ is a significant problem that needs to be resolved because \_\_\_\_\_.

As (minister/director/mayor/etc.) you are responsible for \_\_\_\_\_, so I hope you can help me with this important cause.

I think one way to fix this issue is to \_\_\_\_\_. This solution would help the problem by \_\_\_\_\_. (Show that you've considered the potential cost/explain why the cost is worth it/etc.)

If you have questions or would like to discuss this further, I can be reached at \_\_\_\_\_@\_\_\_\_\_.com or 867-\_\_\_\_-\_\_\_\_\_.

Thank you for your consideration.

Sincerely,

Your Name